



Bellevue Berry & Pumpkin Ranch
 11001 S. 48th St Papillion, NE 68133
 (402)331-5500 or (402)452-9956
info@bellevueberryfarm.com

BELLEVUE BERRY FARM CONTRACT 2019

This contract is to be signed by a group representative responsible for the final bill, and returned with deposit to the Bellevue Berry and Pumpkin Ranch. We have read and agreed to the provisions stated in the worksheet. Bellevue Berry and Pumpkin Ranch does not assume liability for the consumption of alcoholic beverages on our property. We reserve the right to terminate the party for underage drinking and/or causing trouble. We also reserve the right to stop serving alcohol to any one person on the premises. Party rental includes rental of the barn, campfire area, and use of children's play area, with adult supervision. All other working areas of the farm may be off limits for your group including other possible events. Any damages to Bellevue Berry and Pumpkin Ranch property caused during the party will be assessed and billed to the signer of the party, these damages include but are not limited to decorating damages from nail holes, staples, and tape that damage any surface. 50% of your deposit will be held as a damage deposit and it will not count towards payment your final bill. Your damage deposit will be mailed out to you within 5-7 business days of inspection if

CANCELLATION POLICY:

- 50% of the paid deposit amount is non-refundable as it pays down the venue, 50% is refundable if no damages
- If the party is cancelled with less than three month's written notice, your contract signer will pay the entire balance for the party (minimum required number of guests x per person cost, \$25/\$26)

PAYMENT POLICY:

- The deposit is due when the date has been reserved. The deposit for the smaller lodges (Hungry Moose and Frontier Room) is \$750 for both and for the larger facilities (Western Barn or Buena Vista) its \$1250, 50% goes towards the total bill of the party. The Hungry Moose Lodge and the Frontier Room requires a 75 people minimum. (A guaranteed minimum of 160 people is required to you use both the Frontier Room and Hungry Moose Lodge for the same party \$1250 deposit). The Western Barn you pay a 225 people minimum even if your party is less than that amount. The Buena Vista Lodge requires 175 person minimum. Kicking Horse Cafe and Pavilion have a 15 person minimum to rent. In the need to reschedule your event to a different date your deposit will be forfeited and new deposit will be required.
- The balance is due 7-10 days in advance of the party (we do not do delay billings for any parties). The bill will be made out for the final head and final menu that you give us, this is due 14 days prior to the event. No refunds will be given for unattended guests. If the final count increases during that week, the balance will be due the day of the party. We accept cash, checks, money orders, cashiers checks and credit cards (we will attach a 3% service fee to all credit card sales, minus the deposit). A \$50.00 service charge will be added to any returned checks. We reserve the right to make a price increase of up to 10% per calender year on our per person fee (Jan 1st of each new year) to account for supply increase, inflation & labor costs. This is regardless of when you signed the agreement. All other fees may also be 22% tax and gratuity will be added to the total bill. Tax is 5.5% and gratuity is 16.5%

 Contract accepted by your group (Signature)

 Printed name of group signer

 Contract person Work & Home phone #

 Address of Contact Person

 Date of Event

 Hours of party

 Number of People

Please circle one: Western Barn Buena Vista Hungry Moose Frontier Room KHC/Pavilion

 I agree to have pictures of my party to be posted on the BBF webpage or brochures.
 Please sign contract and return it to: Bellevue Berry & Pumpkin Ranch (address above).